

NPMC Greeter, Lock-Up and Communion Schedule 2010

Date	Front Door Vestibule	Side Door Covered Entrance	Lock-Up	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 2nd Service Assistant	Communion 2nd Service Assistant
January									
Jan 3, 10	Bill Byrd	David Phillips	Bill Byrd	Melvin Holland	Allison Crooks	Sheila Billings	Kevin Beeson	Patrick Linville	Sandra Chitty
Jan 10, 10	Melvin Holland	Susie Tickle	Melvin Holland						
Jan 17, 10	Sheila Billings	R. Bovender	Sheila Billings						
Jan 24, 10	Rick Green	Kay Adams	Rick Green						
Jan 31, 10	Bill Sides, Jr.	Sandra Chitty	Bill Sides, Jr.						
February									
Feb 7, 10	Melvin Holland	P. Linville	Melvin Holland						
Feb 14, 10	Bruce Bradley	G. Mulholland	Cinda Alexander						
Feb 21, 10	Judy Cline	Bill Sides	Judy Cline	Chris Granger	Bruce Bradley	Patrick Linville	R. Bovender	Judy Cline	Cinda Alexander
Feb 28, 10	Chris Granger	Rick Green	Chris Granger						
March									
Mar 7, 10	Sheila Billings	Kevin Beeson	Sheila Billings						
Mar 14, 10	Mark McSwain	Donna Nail	Mark McSwain						
Mar 21, 10	Bruce Bradley	David Phillips	Bruce Bradley						
Mar 28, 10	Todd Chamberlain	Judy Cline	D. Stanfield	Palm Sunday					
April									
Apr 4, 10	Susie Tickle	R. Bovender	Susie Tickle	Easter Sunday					
Apr 12, 10	Sandra Chitty	Kay Adams	Sandra Chitty						
Apr 18, 10	Shelia Billings	Melvin Holland	Cinda Alexander						
Apr 25, 10	Kay Adams	P. Linville	Kay Adams	Youth Sunday					
May									
May 2, 10	Lou Ann Jackson	David Phillips	Lou Ann Jackson						
May 9, 10	Rick Green	Bill Sides, Jr.	Rick Green						
May 16, 10	Todd Chamberlain	Chris Granger	Todd Chamberlain						
May 23, 10	Bruce Bradley	Mark McSwain	Bruce Bradley	Kevin Beeson	Judy Cline	Allison Crooks	Sheila Billings	Sandra Chitty	Chris Granger
May 30, 10	Judy Cline	R. Bovender	Judy Cline						
June									
Jun 6, 10	Bruce Bradley	Kevin Beeson	Bruce Bradley						
Jun 13, 10	Chris Granger	Sheila Billings	Chris Granger						
Jun 20, 10	Donna Nail	Kay Adams	Donna Nail						
Jun 27, 10	Bill Byrd	David Phillips	Bill Byrd						

Date	Front Door Vestibule	Side Door Covered Entrance	Lock-Up	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 1st Service Assistant	Communion 2nd Service Assistant	Communion 2nd Service Assistant
July									
Jul 4, 10	R. Bovender	G. Mulholland	Cinda Alexander	R. Bovender	Melvin Holland	Bruce Bradley	Sandra Chitty	Sheila Billings	C. Alexander
Jul 11, 10	Kevin Beeson	Mark McSwain	Kevin Beeson						
Jul 18, 10	Shelia Billings	P. Linville	Shelia Billings						
Jul 25, 10	Todd Chamberlain	Donna Nail	Allison Crooks						
August									
Aug 1, 10	P. Linville	Melvin Holland	P. Linville						
Aug 8, 10	Kay Adams	David Phillips	Kay Adams	Bruce Bradley	Allison Crooks	Judy Cline	Melvin Holland	R. Bovender	Kevin Beeson
Aug 15, 10	Judy Cline	Bruce Bradley	Judy Cline						
Aug 22, 10	Susie Tickle	Sandra Chitty	D. Stanfield						
Aug 29, 10	Mark McSwain	Chris Granger	Mark McSwain						
September									
Sep 5, 10	Greg Mulholland	Lou Ann Jackson	Greg Mulholland						
Sep 12, 10	Bill Byrd	Bill Sides, Jr.	Bill Byrd						
Sep 19, 10	David Phillips	Donna Nail	Cinda Alexander						
Sep 26, 10	Sandra Chitty	Sheila Billings	Sandra Chitty						
October									
Oct 3, 10	Chris Granger	Judy Cline	D. Stanfield	Allison Crooks	Bruce Bradley	Patrick Linville	Chris Granger	C. Alexander	Sheila Billings
Oct 10, 10	David Phillips	R. Bovender	David Phillips						
Oct 17, 10	Rick Green	Mark McSwain	Rick Green						
Oct 24, 10	Todd Chamberlain	P. Linville	Allison Crooks						
Oct 31, 10	Kay Adams	Kevin Beeson	Cinda Alexander						
November									
Nov 7, 10	Kevin Beeson	Donna Nail	P. Linville	Kevin Beeson	Melvin Holland	Judy Cline	Allison Crooks	Sheila Billings	Patrick Linville
Nov 14, 10	Bruce Bradley	Susie Tickle	Bruce Bradley						
Nov 21, 10	Todd Chamberlain	D. Stanfield	Todd Chamberlain						
Nov 28, 10	Melvin Holland	R. Bovender	Melvin Holland						
December									
Dec 5, 10	Susie Tickle	David Phillips	Susie Tickle						
Dec 12, 10	Rick Green	G. Mulholland	Rick Green						
Dec 19, 10	Mark McSwain	Bill Sides, Jr.	Allison Crooks						
Dec 26, 10	Chris Granger	Judy Cline	D. Stanfield						
Jan. 2011									
Jan 2, 10	Susie Tickle	Donna Nail	Susie Tickle						
Jan 9, 10	Bill Byrd	R. Bovender	Bill Byrd						
Jan 16, 10	Rick Green	Kay Adams	Rick Green						
Jan 23, 10	Bruce Bradley	R. Bovender	Bruce Bradley						
Jan 30, 10	Judy Cline	Sandra Chitty	Judy Cline						

Front Door Vestibule: Greeter is responsible for meeting people, prior to both services, who enter the vestibule door closest to the parsonage.

Side/Covered Entrance: Greeter is responsible for meeting people, prior to first service only, who enter the side door closest to the office.

Lock-Up: Board member is responsible for checking all doors at the conclusion of the second service to insure that all are locked and securely closed. Keys are located in the Sunday school superintendent's desk near the lovefeast kitchen.

First Service Communion Assistant: Elder is responsible for assisting with the distribution of communion glasses during first service as well as picking glasses up following the first service. Elders should pickup communion trays w/ full glasses from altar table after pastors have started to serve. All trays should be removed from the altar table. Elders take trays to Narthex and decide which pastor they will assist during service. All Elders should assist in collection of Communion glasses after first service. Glasses should be returned to the lovefeast kitchen.

Second Service Communion Assistant: Elder is responsible for assisting with the distribution of communion glasses during second service as well as picking glasses up following the second service. Glasses should be returned to the lovefeast kitchen.

Additional Greeter notes (front & side doors):

- Greeter wears name tag which is found in Narthex (front vestibule) cabinets
- Greeter should be stationed at door 30 minutes before start of worship service
- Greeter should be aware of Nursery location to direct visitors with children
- If Greeter has conflict and cannot meet scheduled greeter/communion dates they are to arrange with other Greeters to fulfill assignments. If Elder is unable to make other arrangements they can contact Vice-Chairperson of Board of Elders for assistance.